



Capital High School



2024-2025 PARKING LOT REGISTRATION APPLICATION

NAME _____

PLEASE PRINT

GRADE LEVEL (Circle One) **FROSH** **SOPH** **JR** **SR**

PRIMARY VEHICLE

1) **MAKE OF VEHICLE** _____ **MODEL** _____

COLOR _____ **YEAR** _____

LICENSE PLATE NUMBER _____

ADDITIONAL VEHICLES

2) **MAKE OF VEHICLE** _____ **MODEL** _____

COLOR _____ **YEAR** _____

LICENSE PLATE NUMBER _____

3) **MAKE OF VEHICLE** _____ **MODEL** _____

COLOR _____ **YEAR** _____

LICENSE PLATE NUMBER _____

STUDENTS MUST PRESENT A VALID DRIVERS LICENSE AND CURRENT REGISTRATION FOR PRIMARY VEHICLE WHEN REGISTERING FOR A PARKING PERMIT. NO PERMIT MAY BE PURCHASED IF FINES FROM THE PREVIOUS YEAR HAVE NOT BEEN PAID.

INFORMATION BELOW TO BE COMPLETED BY OFFICE PERSONNEL

PERMIT NUMBER _____ **Office Personnel Initials** _____

Check # _____ **Cash** _____ **Date** _____

Parking

Students must obtain a Parking Permit to allow them to park on school property. The cost of each permit is **\$5.00**. In order to obtain a permit, a student must complete an application and provide proof of the following: **(1) Valid Driver's License; (2) Current Registration for the Primary Vehicle which includes: Car(s) License number (temporary information until plates are purchased if car is newly owned), Model, Make, color of Vehicle(s)**. A permit **must** be obtained for any automobile that is parked on school property during the school day. The permit may be transferred from one vehicle to another, but **each vehicle** parked on school property **must be listed on the registration form and must display** an appropriate permit. It is the student's responsibility to update vehicle information with the office as necessary. If found in non-compliance, students may be fined. ***The permit must be visible and readable. During inclement weather, make sure the permit is visible.***

Students may park in the west student lot, in front of the library or in the cutout lot in front of the staff parking lot with a *CURRENT PARKING PERMIT.*

Students are expected to drive reasonably, park in appropriate parking areas only (no backing in), and respect others' property. Violators of parking or driving on the school property may face the following penalties:

- 1) Cited/Fined \$10.00 (If paid by end of next school day, only \$5)
- 2) Loss of parking privilege

Money collected for the parking permits and other violations will be used to cover the cost of the parking permits, for landscaping and maintenance of the parking lot, and for beautification of the school grounds.

Students are permitted to park on school premises as a matter of privilege, not a right. The interior of any automobile brought on school property by a student **may be searched and items seized** by a school building Principal or designee if there is reasonable suspicion to believe that illegal, unauthorized or contraband items are contained inside.

I have read and understand the above rules for parking in the Capital High School parking lot and I agree to abide by them.

Student Signature_____

Date_____

Parent/Guardian Signature_____

Date_____

*** Note – Handicap Parking violations carry a \$25 Fine.**