

## 2017-2018 Recruitment Opt Out

The District does not release directory or other information not authorized under the Family Education Right to Privacy Act without written consent of the parent, legal guardian or eligible student, except to authorized public agencies.

### **Recruiter Opt-Out Notification**

Helena Public Schools

Military Recruiter Opt-Out Notification

2017-2018 School Year

The No Child Left Behind Act, Section 9528, requires the school district to provide military recruiters, upon request, with the name, address and telephone number of each secondary school student unless the student or student's parent has advised the district that this information is not to be disclosed.

In order to have your student's directory information withheld, please note the following:

- A request to withhold directory information must be in writing. You may use the form provided or appropriate forms from other sources. A request may also be hand-written.
- This request will apply only to the release of directory information to military recruiters or other recruiters. Requests to suppress directory information used for other purposes (such as student publications, colleges and universities, class rings, and yearbooks) are not covered by this notification. Such requests must be filed directly with the school
- Requests for suppression of directory information will be maintained until notification requesting a change is received.
- Parents and students may sign this form. The parent signature must be on request for students who are under the age of 18. For students who are 18 years of age or older, the student must sign the request.
- Written requests should be submitted as early in the school year as possible as directory information requests allowed under NCLB can be made at any time.
- Requests should be sent directly to Brett Zanto, Capital High School Principal, Steve Thennis, Helena High School Principal, Dr. Wynn Randall, PAL Principal or Jack Copps, Superintendent of Schools.



*No Release of Information to Recruiters Form*

**Opt-Out Notification Form  
Military &/or Other Recruiters  
2017-2018 School Year**

I hereby request that Helena School District No.1 not release the name, address and telephone number of the student listed below to (check applicable):

- Military Recruiters, Military Schools or the Armed Forces  
 All other recruiters to include education and/or employment recruiters

Name of student: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

School attending: \_\_\_\_\_

Parent signature: \_\_\_\_\_

Date signed: \_\_\_\_\_

(Not required if student is 18 years of age)

Student signature: \_\_\_\_\_

Date signed: \_\_\_\_\_

(Required if student is 18 years of age or older)

*For School Administration:*

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_

Date Noted in Student Management System: \_\_\_\_\_

*Legal Counsel has approved this form as to legal form and content. Date: 10.2005*

These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the No Child Left Behind Act of 2001 (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by Section 544, the National Defense Authorization Act for Fiscal Year 2002 (P.L. 107-107), the legislation that provides funding for the Nation's armed forces.